

# EAGAN-INVER GROVE HEIGHTS WATERSHED MANAGEMENT ORGANIZATION

## MINUTES BOARD OF MANAGERS MEETING August 21, 2018

The Eagan-Inver Grove Heights Watershed Management Organization (WMO) Board of Managers (Board) met at the Eagan Maintenance Facility, 3501 Coachman Point, Eagan, Minnesota.

### **Board Managers Present:**

Joe Reymann, Chair	Appointed by City of Eagan
Sharon Lencowski, Vice Chair	Appointed by City of Inver Grove Heights
Jennifer Workman-Jesness	Appointed by City of Eagan
Monica Foss	Appointed by City of Eagan
Sarah Saito	Appointed by City of Inver Grove Heights

### **Others Present:**

Ashley Gallagher	Resource Conservationist, Dakota County Soil and Water Conservation District
Eric Macbeth	Water Resources Manager, City of Eagan
Steve Dodge	Assistant City Engineer, City of Inver Grove Heights
Melissa King	Board Conservationist, Board of Water and Soil Resources

### **I. Call to Order**

Chair Reymann called the meeting to order at 5:55 p.m.

### **II. Adopt Agenda**

**Motion by** Reymann, second by Workman-Jesness to approve the agenda. Motion carried.

### **III. Approve Consent Agenda**

- A. Minutes of June 19, 2018 Meeting
- B. Invoices for Payment
- C. August 21, 2018 Year-to-Date Budget Performance

**Motion by** Reymann, second by Lencowski to approve the consent agenda. Motion carried.

### **IV. CLIMB Theatre Agreement**

CLIMB Theatre submitted a 2018-2019 agreement for review and approval. The agreement has the same conditions as the previous agreement, including school performances not to exceed \$3,500, and one public performance not to exceed \$1,000, for a total agreement not to exceed \$4,500. There was discussion on what the public event would be. This past year CLIMB Theatre provided an interactive performance where Minerva the Mink and Eli the Human spoke to Lakefest participants about stormdrain pollution. Lakefest is an every other year event. Ideas for 2019 public performance include Marketfest or the Big Rig event. Dates need to be updated throughout the agreement. Ask for insurance as indicated in the agreement.

**Motion by** Workman-Jesness, second by Saito to approve the agreement for services with CLIMB Theatre with updates to the term ending June 30, 2019. Motion carried.

## **V. Watershed Based Funding**

The collaborative of watersheds in Dakota County submitted a plan to BWSR. Memorandum in the Board Packet provides details. We need to get set up in eLink and be able to accept electronic grant deposit. This includes obtaining a tax ID number, which has been applied for, becoming a vendor in the state vendor system (SWIFT) and making sure BWSR has banking information. Grant agreement will likely be processed before our next Board meeting. **Motion by Workman-Jesness**, second by Foss to designate signing authority to the Chair for the Grant Agreement. Motion carried.

BWSR will be hosting a series of focus groups to discuss the watershed based funding process. There will be one for cities to attend and one for WMOs among other focus groups. BWSR is coordinating and has sent or will send information.

## **VI. Local Water Plan Chapters**

Egan has their Water Quality and Wetland Management Plan posted online. The other key component to submitting this as their Local Water Management Plan is the Stormwater Management Plan. This is still being revised but will be posted online when it is complete. Inver Grove Heights City Council will review their comprehensive plan at their next meeting, and then it will be made available for review. Consultant's presentation to the council would provide a good overview of the comprehensive plan, and will be recorded as it is part of the council meeting. Egan is willing to provide summary presentation at next E-IGHWMO meeting. There was discussion on hiring a consultant to review the Local Water Management Plans (LWMP). Since we are reviewing for consistency with our E-IGHWMO watershed Plan, which is highly focused on education and outreach, the group felt they do not need to spend money on a consultant. Reviewing internally is good for the Board members as well. The Board will also need to consider Metropolitan Councils comments before approving the LWMPs.

## **VII. Draft Education and Outreach Plan 2019-2022**

All of the ideas from the last meeting were summarized in a spreadsheet. For the first round, all ideas were included, which is why there are some overlaps and a need for further refinement. The group went through the list in order to better prioritize. Administrator will revise based upon discussion and bring the spreadsheet back to the Board.

## **VIII. Library Water Theme Backpacks**

Materials were selected and submitted to the library for their review and purchase. Total cost will be \$1,487 and will result in 16 backpacks covering 4 different water themes. Most expensive item was the backpacks. There will be more tasks to be completed, such as developing, printing and laminating instructions or certain resources.

## **IX. Rainbarrels**

Administrator spoke with the attorney about the proposed rainbarrel program. Attorney essentially had a few reservations that resulted in two options. The first would be to change the program to a rebate style program, of which he provided an example. The second option is to post public notice of the intent to partner with a business on rainbarrel sales and allow a process for any business to apply for partnering with E-IGHWMO and then enter into a formal contract, to be prepared by the attorney, with the selected business. There are positives and negatives to each approach, rebate program can be paperwork heavy and time consuming, while attorney fees may be costly with the second option. The Board chose to proceed with the original idea, and work with the attorney to ensure the public notice process is sufficient and to develop the contract.

**X. Aquatic Invasive Species Update**

The aquatic invasive Starry Stonewort has been found in a twin cities metro lake, a more detailed update was provided in the Board packet. There was also a Starry Trek event held last weekend where volunteers searched for the invasive plant. Initial findings indicate that it was not found in Dakota County. During boating season, it is a reminder to all to practice AIS prevention procedures (Clean, Drain and Dry).

**XI. Master Water Stewards (MWS) Activity Updates**

A few Master Water Stewards volunteered at the Dakota County Fair and spoke with many people. MWS also volunteered at Market Fest, and feel that a more interactive display is needed in order to engage with people. Reymann is exploring other ideas for promoting MWS since there are currently only 2 registered for the next round. Ideas include tables at community centers and going to other farmers markets.

**XII. Community Updates**

Eagan continues their water quality monitoring through September. They will also be conducting some fish population surveys. They also have some CIP projects that are still underway or getting started.

Inver Grove Heights is continuing efforts with their raingarden retrofits. One component of the retrofits includes fitting the curb cut raingardens with new inlet control structures that will be easier to maintain. They have also completed their stormwater CIP which they hope to be able to use for going after grant funds as well.

**XIII. Agenda Items for Next Meeting**

- Education and Outreach Plan 2019-2022 Draft
- Rainbarrel program
- Library backpacks
- Local Water Plans Presentations
- Master Water Stewards

**XIV. Adjournment**

Meeting adjourned by Chair Reymann at 7:30pm.